

# ANNUAL REPORT



## A New Beginning

*40 years and beyond*



Kalano Community Association Inc.

Est. 9th of April 1975



# Contents

- 3 The Kalano Vision
- 4 Mission Statement / Core Values
- 5 Kalano Community Association  
Inc.— Full Council
- 6 Executive Summary—  
President’s Report
- 7 Chief Executive Officer’s Report
- 9 Deputy Chief Executive Officer’s  
Report
- 11 Management Reports
- 23 Audited Financial Statements
- 31 Kalano Service Directory





## The Kalano Vision:

“ Kalano communities will be full of beautiful gardens, colourful homes, children on playground equipment, green parks, great sporting and administration facilities, a flourishing farm, all staff are from the local communities, with young and fresh faces stepping into leadership and management roles”.







## Mission Statement

**Kalano Community Association Inc. is an Indigenous organisation providing programs and services, such as housing, employment, training, alcohol rehabilitation and safety to:**

- Improve the lives of our families,**
- Create home and communities.**



# 2015 –2017 Kalano Council Members



**Mr Rick Fletcher**

President



**Mr Ian Woods**

Treasurer / Secretary

**Ms Melissa Rogers**

Vice President

## KATHERINE (TOWNSHIP)

President—Mr Rick Fletcher

Councillor—Mr Marcus Rosas

Councillor—Ms Joyce Blitner

Councillor - Ms Carol Dowling

## MYALLI BRUMBY COMMUNITY

Councillor—Ms Lisa Mumbin

Councillor—Ms Rosslyn Weetra

Councillor— Mr Gary Manbulloo

Councillor—Mr Mundy Cleary

## ROCKHOLE COMMUNITY

Vice President—Ms Melissa Rogers

Councillor—Ms Fiona Rogers

Councillor—Mr Marcus Rogers

Councillor—Ms Noeleen Andrews

## GEYULKGAN COMMUNITY

Councillor—Ms Sabrina Lewis

Councillor—Mr Reggie Kelly

## JODETLUK COMMUNITY

Treasurer / Secretary—Mr Ian Wood

Councillor — Ms Doreen Fordimail





**“It is up to us”  
- Rick Fletcher**

## Executive Summary - President's Report

Let me start this year's report by thanking members for the opportunity to serve as the President of Kalano and indicate that the Association has continued to achieve positive results again this year.

The title of our Annual Report this year is “A New Direction – 40 Years and beyond” and having reached that milestone I think we should reflect on what we've achieved and work on what we want to do in the years ahead for our children and their children and their children after that.

Kalano has always been there for us and it seems strange to think of a time when our organization might not be here, but that could happen if we don't keep thinking about how to stay in touch with what our families need and watch for big shifts in Government policy that significantly change what we do to meet the needs of our families.

Kalano's core business has always been community services and we've been able to survive by convincing Government's that we are best placed to provide services to our own members and in so doing, create employment pathways into the workforce and services to our member communities.

Kalano's core business has always been community services and we've been able to survive by convincing Government's that we are best placed to provide services to our own members and in so doing, create employment pathways into the workforce and services to our member communities.

In recent years we've tried our hand at some economic activity and its time to review these to see what support they received from our members and whether they are worth continuing.

This financial year, we also changed the way the Council does its business by holding community meetings in between every Council meeting so that members have the opportunity to have their say on the way services are being delivered by our organization, to hear what is being said at Council and the decisions that are being made and a chance for members to understand what we all have to do to keep our organization strong.

Some of our community meetings have been well attended and others have not so well, but I want to encourage all members to think of why you became a member and what you are going to contribute to keep the organization strong for the next 40 years.

It is up to us.

Having reached a major milestone in our organization's history, its time for us to review our direction and set our compass forward for the future.

I want to work with members so we can set our strategic direction and get to the point where we agree on what needs to be done and agree on the way to get there and each AGM, tell the story of where we are up to with our plans. That way, we can keep track of the things that are important to us and what efforts we are all making, as members of the organization, to achieve them.

I want to thank my fellow Council members for their support and contribution, we've tackled some tough issues this year.

I also want to thank Graham, Alan and staff of our organisation for their hard work and dedication to produce the positive results we have this year.

Finally, as always, let me finish my report by paying my respect and offering my sincere condolences to the families who have lost loved ones in our community this year.

Thank You

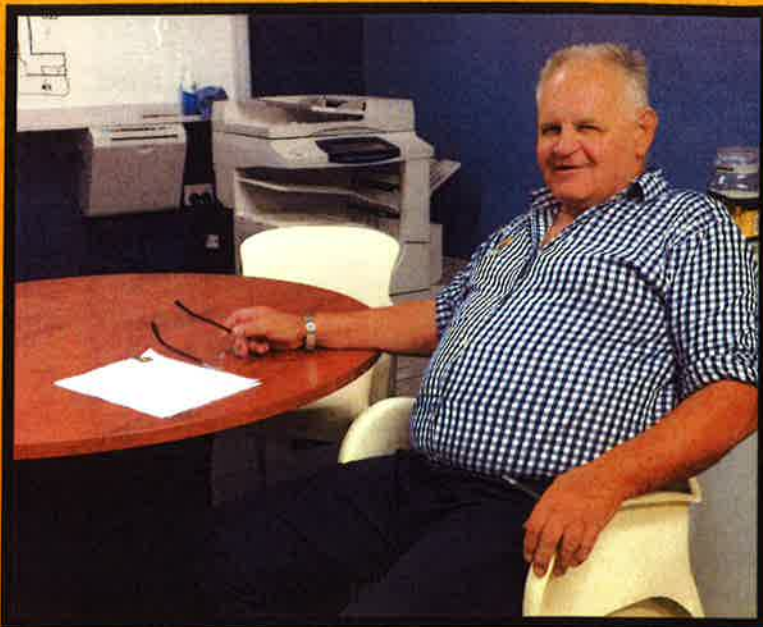
Rick Fletcher - President



# Chief Executive Officer's Report

## Mr Graham Castine

I would like to thank the Council and people of Kalano for the opportunity to return to Kalano as it's CEO this year. Some may be aware that my intervening years were with the Sunrise Health Service.



The position of CEO was left vacant following the departure of Mr. Rick Fletcher in July 2015 until late October of that year. Our thanks goes out to Mr. Alan Mole for filling the gap during that time.

As an incoming CEO I obviously took time to assess the business and operational situations of the organisations. Whilst there was a period of "slow" activity progress, during the year centred on the re-assertion of the meaningful impact of Committees or Working groups such as Work Health and Safety, Management Review and coordination and the development of a Working Group to negotiate a revised Employment Agreement for Kalano.

Mixed in with these revivals we held a "Getting it Right" Workshop which provided key staff with the opportunity to address accountability matters and pave the way for our future directions (in administration).

The year saw changes in staff leadership at our Venndale Rehabilitation Centre, the Kalano Farm and in our Home and Community Care program. Change is always difficult but I am pleased to report that performance in these areas is certainly good.

The Kalano Council also dealt with issues outside their normal range of responsibilities. The Council formed a Working Group to pursue Kalano's interest in seeking exemption from having to incorporate under Commonwealth legislation which was being sought from the Commonwealth's Department of Prime Minister and Cabinet. Our submission was lodged during the third quarter of the year but at the time of writing no response had been received.

This move or stance was an important one given the nature of the land ownership of Kalano's property and land interests. These issues remain important and particularly in respect to the Intervention of several years ago and the stance taken by the NT Government on housing development. On a technical front the PM& C's percentage of funding into Kalano is only some 25% of our total income.

The Kalano Community Association presented a submission to the CLP's NT Government in respect to its enquiry into the operation and administration of Town Camps. The submission highlighted the stagnation in opportunities for new housing (none for almost 15 years) and around disparity in the different formulae the then NT Government applied to different identified community lands.

Kalano continues to outsource its accounting practices through BDO, a Darwin based accounting company. The service provided by BDO is good and reliable but the concept itself prohibits our own and future localemployees from doing this work. Negotiations were put in place to change this



Early in 2016 meetings were held between the Commonwealth Dept. of Health, Red Cross and Kalano as to the prospects of Kalano returning to the management of its own Aged Care Nursing Home- I am sorry to report that whilst there was a general consensus that this was possible any movement in that direction has been almost negligible. This is a worthy aim to persevere with over the next year or so.

Our CDP, or previously known as RJCP, has been effective with the placement of members or clients within permanent jobs in several areas such as building/carpentry, retail and construction. It is expected that the developments at Tindal in the coming years will give Kalano the opportunity to guide its clients in the CDP towards job opportunities in other areas.

Our access road continues to deteriorate and we continue to patch it up. After years of turning away from fixing the issue for good by many agencies the Katherine Town Council is displaying a positive manner towards its upgrade. Much thanks are due here.

Through other areas of the Kalano report you will find comments against achievements in all our operational areas. Please heed them. My personal thanks to all managers, supervisors and staff for their input and dedication during the year. Without the work of such members, along with those who work from outside the Kalano environs, a big thankyou.

Nothing would be achievable without the close association with the Kalano Council's elected members. The AGM for 2015 saw some new faces on Council which is a good indication that the Council is an important element in our makeup. A welcome to them and this Council will continue with its current membership for a period of two years. The Council determined that it would change its meeting arrangement to facilitate firstly a more formal input from community members into its affairs and secondly administration. Council now meets as a Council formally every other month with the alternate month being used to facilitate communication between our community representatives (on Council) and community residents.

Thank you all for a good year and be ready for the next. In 2017-18 there are a number of long term Strategies and Plans that are nearing their revision date.

I wish you all the best as we remember and respect the past histories and personalities associated with Kalano.

Mum Muk,

Graham Castine.



# Deputy Chief Executive Officer's Report

## Mr Alan Mole

The 2015-2016 fiscal year has been a very testing year as Kalano Community Association (KCA) continues to move forward and gain strength as it meets the objectives set by the KCA Council.

As the Deputy CEO one of my roles is to oversee various programs, working with Managers on strategy and budgets and I am convinced that the performance of our organisation must not be solely focused on its financial results but our ability to respond to the social, societal and issues that face our members is crucial to our success.

KCA funded programs are meeting their requirements under the Government operational and financial guidelines and are providing a prodigious service to our members and clients.

Kalano Housing can only achieve the goals set by the members, by members supporting the KCA through community meeting and insuring that all member communities are assisting the KCA Housing Department through rental payments, looking after homes and working together to achieve the KCA goals

The Municipal and Essential Services team are working well in conjunction with the

CDP Program and continue to provide the services that are essential to the membered communities.

The new upgrades to the Geyulkgan Community Shower and Toilet block are in progress and should be completed by the time of the Kalano Community Association Annual General Meeting. The Funding for the upgrades was provided through a NT Department Local Government and Community Services Grant.

I have been entrusted to Project Manage the construction for the new farm horticulture tunnels, and can report that the tunnels are around 60% completed. Once the construction is complete, we then move to stage 2 and fit out the interior of the tunnels with potting tables, drip systems floors etc.







Commonwealth Home Support Programme (CHSP) has been operating under the new Manager Shaligram Neupane (Grahame) Shaligram comes to the Kalano Community Association with a wealth of experience and qualifications. Shaligram has worked extensively with the elderly and people with disabilities for many years. He has brought with him an enormous amount of knowledge and experience working in remote setting. Shaligram is supported by 1 x fulltime staff members, 3 x part-time staff members and participants from the CDP Program.

How is the face of Kalano changing and how can we improve our support for employees? With the decision to employ a Director of Corporate Services, KCA will be able to introduce a staffing skills audit to assist staff in performing their duties to their full potential and offer training in areas that are within their position description that are not being addressed, this will lead to better production and outcomes for staff and community programs.

The KCA continue to work with other stakeholders in the Katherine Region, with current MOU with Correctional Services, NT Police Youth Diversion Programs, several contractual business and working relationships with Crowhurst Engineering, Wurli Wurlinjang, Gudbinji, Catholic Care, Red Cross Etc.

Members will be sure to note that reports from other departments are in the Full Annual Report Document and I encourage members to read through those reports to gauge the thoughts of Department Managers and their thinking around the future direction on how we can provide a better service.

To the Council Members, Housing Committee Member and the Community Members, I thank you all for the efforts and the input and time that you have provided to the organisation, again for the Kalano Community Association to fully function and to move forward we need your support.

In closing I would like to thank the CEO and all staff for their continued support and the efforts that have gone into delivering the various programs that KCA provide to the communities.

I look forward to working with you all in the coming 12 Months.

Alan Mole.



# THE CORPORATE TEAM



Left to Right— Ms Maxine Allyson (Receptionist), Mrs April Rosas (Administration / Finance Manager), Ms Teale Fletcher (Assets / Fleet Management), Ms Perri Fletcher (Quality Assurance / WHS Manager) & Mrs Casey McElhone (Assets / Fleet Management)

Firstly, the Corporate Team would like to thank the Kalano Council for allowing us to deliver services to our members for another year. We would also take this opportunity to pay respects to our elders past and present and offer our condolences on those families who have lost loved ones this year.

The 2015—2016 financial year has seen a momentum of changes within the Corporate section as the new Chief Executive Officer, Mr Graham Castine has settled into his role.

In March, the corporate team along with all service managers and BDO Chartered Accountants undertook a “Getting It Right” workshop which aimed to review procedures and current practices in place to allow for the changes required under new management.

Administration has adjusted to these changes well, with the Finance section now recovering a large proportion of the work previously completed by BDO Chartered Accountants.

Quality Assurance continues to work with Top Management and Service Managers to maintain ISO 9001:2008—Quality Management System Requirements accreditation. In 2016, Kalano undertook a two day audit to Recertify the company against the standard, which was successfully met. We now begin the task of preparing to be certified under the new standard released in September 2015—ISO 9001:2015—Quality Management System Requirements, with some major changes being made to the International Standard, there is now a large focus on Risk Management and the delivery of communication.

Fleet and Asset Management are currently working with Top Management to review the policies and procedures in place and developing an Assets Development Plan. Fleet is currently undergoing a makeover, with the Kalano Logo being prepared to be placed on all work vehicles.





# COMMUNITY STORE

The Kalano Community Store has had a fantastic year we have increased growth and its customer base and hoping to continue to expand services further.

Since the new combination oven has been installed we have increased the amount of people we provide HACC meals to daily, as well as catering for meetings and other functions for a larger amount of people at anytime.

The store offers a variety of services and products to not only Kalano but to surrounding communities and facilities.

We have had the opportunity to be a part of the CDP activities to help them with their training and skills to ready them for their future employment.

The store supplied the CDP participants with their all their uniforms and any PPE required for them to be involved in their activities.

The store has white goods, furniture and a large range of clothing available. The store is able to order a variety of items as requested by customers from hardware, musical instruments, Manchester or anything else as required.

This year Kalano Store offered fireworks for the third year running on NT day with great support from Kalano community.

The store has a complete range of services to offer to the community including:

- Comprehensive range of daily grocery needs
- Takeaway cooked to order and large selection of ready to go food (Sandwiches, Salad, Dim Sims, Chips etc.)
- Extensive range of drinks and ice creams
- Milk and Juice
- A good selection of frozen meat
- Fresh fruit and vegetables
- White goods and Furniture
- Clothing and shoes
- Hardware
- Smokes and tobacco
- ATM
- Basic cards are also accepted here
- Home delivery service
- Catering Service

Last but not least would like to thank the staff that work tirelessly in our store to provide a professional service to the Kalano member communities. Your efforts do not go unnoticed.

Christina Gordon & Sam Jackson



# Venndale Rehabilitation & Transitional Aftercare Program



With a change of Government I believe our coming year is going to be exciting but for the last year we saw another jam packed Venndale with a waiting list extending past 6 months at times. We continue to receive support from the NT and Federal Governments across a range of different funding streams and program designs. We have the 20 standard beds that are open to referring agencies and self-referrals and we also have the 15 correctional beds that were recently rarely utilised but have now had a shift in usage and 5 are now dedicated to custodial and the other 10 to Correctional Services clients (clients with a legal obligation to be there)

We saw the cancellation of the Alcohol Mandatory Treatment Beds which reduced our total numbers by 12 and we continue to negotiate with the Department of Health (NT) with assistance from the members of the Tribunal to get this funding reinstated as it is in demand. Obvious strain has been placed on our budgets so we could keep all of our staff employed but through the great guidance of the CEO and BDO we have managed to keep all staff employed.

We continue to run a comprehensive program for all of our clients (no matter how they are referred) and at the start of August a new Therapeutic approach was trialled and looks to be very successful. During a 1 week period our clients are completing the following:

1. Peer to Peer Session per week
2. Teach the Teacher Cultural Awareness (Clients teach staff)
3. Therapeutic Outdoor Case Management Sessions
4. House Meeting (All Clients and Staff)
5. Up to 16 relapse prevention groups per week
6. Daily exercise walks
7. Daily Jobs Lists
8. Medication Management
9. Literacy and Numeracy Training
10. Visiting Speakers from other organisations
11. Primary Health Day (Wurli)
12. Personal Shopping (Fortnightly)
13. Business Days (other week)
14. Music Room
15. Recreation / Fishing Trips
16. Volunteer Works Program





We also run a comprehensive Case Management Program for each client that is tailored to their individual needs. Issues covered in Case Management plans are the clients Alcohol and Drug issues, Legal issues, Family, Culture, Health and Medical, Financial, Mental Health, education / skill development, employment and Recreation.

Currently our funding allows for and we are currently staffed by the amazing following people:

- PROGRAM MANAGER - Casey Bishop
- TREATMENT MANAGER – Melvina Soundron
- ADMISSIONS COORDINATOR – Sandeep Buttar (Management Team)
- ADMINISTRATION – Danisha Veeraragoo
- CASE MANAGER – Lina Beetson
- CASE MANAGER – Will Higgins
- CASE MANAGER – Brett Houldsworth
- CASE MANAGER – Cassandra Hayes
- CASE MANAGER – Luke Kenafake
- REINTEGRATION CASE MANAGER – Rebecca Kenafake
- COOK - Virginia Hovell

Plus an amazing list of Casual Staff.

This year Venndale completed 502 assessments and admitted 150 clients (a drop on last year due to differently funded beds but an increase in assessments by over 100 people) which consisted of 109 men and 41 women. There was a completion rate of approximately 90% (a massive increase from last year) with an average stay length of 81.83 days out of 84. We had a number of clients complete 6 month treatment plans this year which must be acknowledged in our numbers.



As you can see from the above figures and in comparison to last year's statistics; we assessed nearly 100 more people this year compared with last year but admitted and treated 50 less. This is attributed to longer stay times but also due to the mandated treatment / funding streams that were underutilised throughout the year.

Group Activities held this year have been placed in to the following categories and the respective number of those groups have happened:

<b>Alcohol Misuse / Relapse Prevention</b>	<b>389</b>
<b>Tobacco Use Treatment / Relapse Prevention</b>	<b>52</b>
<b>Physical Activity / Exercise</b>	<b>261</b>
<b>Cooking and Life Skills Groups</b>	<b>12</b>
<b>Outings / Fishing / Sport (one per week)</b>	<b>52</b>



## CHALLENGES

The challenges at faced at Venndale have been ongoing over the last 5 or so years. These include:

Funding amounts not increasing but the price of everything increasing  
Only having the bare minimal staff required (only Case Managers on during the day with no support staff or transport officers)

The inability to remunerate staff like other organisations.  
Being unable to attract Indigenous applicants to our jobs  
The distance between Venndale and Kalano

Venndale is also currently working on the following, with the Government for the future:

1. Venndale still has a waiting list that extend months in advance – This means we have assessed enough people (based on 3 month stays) to fill our facility twice which warrants the need for all of our capacity to be in use. (48 beds)
2. The TBL's or POSI's have not effected the demand on our service. Our clients have indicated that they can still get Alcohol whenever they want (24 hours a day) as long as they have money. We have also seen an increase in clients being admitted with Break and Entering charges, we assume this is due to clients looking for Alcohol. We continue to lobby and educate with these issues in mind
3. In the last 4 years the Government changed two thirds of our beds from standard referral acceptance to mandated conditional beds (AMT / DCC Beds) Keeping in mind that these beds were full as standard referral beds once and once they were made in to the mandated beds neither of the initiatives ever filled 50% of the beds.
4. Based on the above statistics The Government limited and reduced the amount of people accessing rehab over the last 4 years and we want to catch up on that back log of people who need help.
5. We are nowhere near funded in comparison with the NTG based centres (saltbush mob) we need support workers, an educator, Quality Management and transport officers here to assist in the day to day running of the program. This is a big outfit and needs the required staff.

Our Aftercare Facility (VTAC) is very much underfunded and the CEO, Program Manager and Government continue to work together to find the best solution for this facility. Currently, we have to shut the doors on a daily basis as we don't have the funding to pay a Case Manager to work from there. Our goal in the next 12 months is to move the Reintegration Case Manager over to the VTAC facility to focus on reintegration needs (employment / housing / skill development) etc.

I would like to thank Rick Fletcher and Gerry Hudson, 2 outgoing staff who were influential in the development and running of Venndale. Gerry also took on the Management of the Venndale Program when I resigned (for 10 weeks) and he did a wonderful Job. Rick has been an amazing Mentor for the last 7 or 8 years and I have learnt so much from him. Also to my amazing staff who persist in an under-resourced program.. You are all Champions

Venndale and our staff would like to thank the Kalano Community Association for their support this year, in particular Graham, Alan, Perri and April.

We will see you during a massive 2016 - 2017 and I'm still hopeful that Collingwood can win the flag this year.

Casey Bishop





# Community Development Program



Wow what a year it's been, full of challenges, opportunities and positive outcomes for Kalano CDP clients. The CDP unit is fortunate to have a solid and stable team although we have had one long term staff member, Gavin Bell, resign to go on to a new position. The CDP team is made up of Daren Murphy, Senior Activity Mentor. Darren is currently working with participants on the activity compound, a large project that will provide an area for storage of newly purchased tools, materials and equipment, and an area for a work shop.



Tahnee Clarke and Rachael Walters are the CDP services consultants. These ladies conduct appointments, assess client's skills, abilities, employment goals and barriers and refer to work for the dole activities that will give the client skills and knowledge to enter the workforce. Ashley Rosas is the CDP admin support officer, working at the reception desk and usually the first point of contact for clients, other Kalano staff and external stake holders. And myself Karyn Kalamaras, Client services and Activity unit Manager, I think I would describe my day to day role as driving the unit, monitoring compliance and ensuring we meet our funding obligations and supporting the team.

I am very proud of this team of hard working, dedicated and caring people.

We currently have a case load of 297 clients, with approximately 30 people in employment. Our client numbers can fluctuate over the month, with clients moving away from or coming into the area, gaining employment and changes to their income support obligations.



Our biggest challenge is attendance and participation in Work for the Dole (WFD) activities. We have a number of WFD projects that we have been funded for that are on the back burner due to lack of numbers. These include installing solar lights around common areas at Rock Hole, Jodetluk, Geyulkgan and Myalli Brumby and erecting multipurpose sheds at Myalli Brumby and Rock hole. The more participants we have attending the more projects we can complete. Kalano CDP unit will be undertaking a 'door knock' of those regular non-attenders in effort to identify the barriers to participation and what



the CDP unit can do to assist in overcoming those barriers. I believe a key is to provide appropriate, productive activities that give participants a sense of accomplishment and inclusion. The Kalano Ladies activity participants are currently organising a "Family Fun Day" for the 7<sup>th</sup> October to be held on the oval around the basketball court. This is a free fun day for the kids with face painting, basketball games, running races including the favourite sack race and games. There will also be a pop up shop and the ladies are creating some wonderful flower displays for sale. This day is also to show case the activities, to show people what happens at the activity and skills that can be gained. I would like to see this family fun day be successful and be an annual event.

Participating in WFD projects will assist participants to gain work ready skills to best prepare for proper paid employment. Kalano CDP has developed excellent relationships with various building and construction contractors who will often contact us to have labourers, drivers, machine operators, cleaners etc. referred to them for paid employment. Our aim is to have a work ready pool of clients ready to go straight into paid employment. We also arrange training and courses to give our people the skills and knowledge they need to succeed in the work force, popular training is the bob cat course which also provides photo ID and the welding course. We book regular visits from NT drive safe to get people their licenses, this is held in the Kalano Training room and always has good attendance.

Our KPI's (Key Performance Indicators) are the standards that the funding body sets to evaluate our performance and I am very proud to say that the changes and adjustments to the way we operate and our processes have placed us in very good position. We expect more changes to the CDP program in the near future and I have every confidence that this team will adjust to any changes and meet the expectations that come with change.

On behalf of the CDP team I thank the board and other Kalano staff for their support and assistance in the past year and we look forward to another productive and fulfilling year ahead.

Karyn Kalamaras





# COMMONWEALTH HOME SUPPORT PROGRAM



Kalano Community Association Inc. offers Home and community care under the new title Commonwealth Home Support Program (CHSP) to provide greater opportunities for older people in the Katherine area to remain living independently in their own homes, in their community for as long as possible. CHSP service is particularly for people aged 65 years and over or 50 years and over for appointment, we will partner with them to ensure maintaining an independent and fulfilling life. We have successfully submitted NTJP performance report for 3<sup>rd</sup> and 4<sup>th</sup> quarter of financial year 2015/2016 while DSS Data Exchange Report was submitted successfully for second half of the financial year 2015/2016 to the relevant Government departments. We are also on the process of completing Workforce Census 2016 and SSR/Financial Acquit-tal Declaration 2015/2016.

## Major services:

We have been providing service of domestic assistance, which encompasses help with daily household tasks including general cleaning, changing bed linen, doing laundry, ironing, paying bills and banking

Personal care is another type of service to our CHSP clients that includes assistance with mobility, showering or bathing, grooming and dressing.

We have been delivering service of community transport to our CHSP clients in particular to individual or group travel to and from community activities, appointments and shopping. Transport on a regular basis for recurring activities or shopping days assists them comfort in everyday life style.

MOW is another loving service to CHSP clients. We have been delivering healthy, nutritious and freshly prepared meals to their home 5 days per week.

Our CHSP clients are being offered for the service of social support with opportunities to interact socially with other people, whether it is a friendly visit or at their home accompanying them to outside activities such as shopping, banking or medical appointments.

The table below shows types and frequency of services that we provided to our CHSP clients for the period of Jan 16 to June 16.

## CHSP service delivery record, Jan 16 to June 16

Service	Jan 16	Feb 16	Mar 16	Apr-16	May 16	Jun 16	Total
Personal Care	19	16	17	17	15	7	91
Transport	155	165	168	169	167	69	893
Meals	401	232	360	289	267	219	1768
Domestic Assistance	125	123	126	125	89	32	620
Social Support	31	52	40	43	25	16	207
Breakfast	22	34	36	26	24	28	170

We are not funded for social support and breakfast, while Kalano aged care is providing breakfast to our CHSP clients. The service of social support is being provided during other service delivery run.



**Staff:**

Shaligram Neupane (Graham) has recently been appointed with his new role of Commonwealth Home Support Program (CHSP) Manager. Professionally, Shaligram has successfully completed Master of Community Development from Australian education provider. He has had his last 8 years working for people with aged and disabilities. He has brought up enormous knowledge and experience working in remote setting.

Melvina Soundron, the previous CHSP manager managed CHSP program for the first half of this year and shifted into new role within our organisation.



Lisa Butler is one of the full time CHSP support workers while Georgina Slater, Jane Davis and Georgina Campbell are contributing as a part time worker. CHSP has also been provided workers from Community Development Program (CDP), who assists in CHSP service run.

**Clients:**

We have about 17 CHSP clients based in Kalano, Katherine town, Walpiri Camp and Rockhole community.

**Social engagement:**

Our CHSP program focuses on social as well as cultural engagement of our clients. In few occasions during this year, they were helped to attend such activities. In the NAIDOC week (3 Jul to 10 Jul) this year, few CHSP clients did attend the rally in Katherine town. It was a golden opportunity for them to interact with their friends, family and relatives.

Regards,

Shaligram Neupane (Graham)



# HOUSING—TENANCY & PROPERTY

To the Members of Kalano Community Association Inc.

First of all I would like to acknowledge the elders from the past and present.

I would also like to thank you all for the opportunity of serving and surviving another year as Housing Manger, we had no staff turnover in the financial year.

As we receive the regular funding from Government for all our Houses it is still not enough to run the program and that is why we rely on the collection of rent which we are still struggling to collect on a regular basis.

Rockhole Community receives extra funding from the Homelands Extra Allowance Funds as they come under Outstations and Remote as per the funding agreement the tenants of Rockhole Community is to apply for the funds themselves but we are the service provider and we assist the tenants with the application and lodge them.

Repairs and Maintenance are being completed as requested by tenants on a timely manner some-time R&M request fall through cracks as we tend to get side tracked and have too much going on at once and other times they don't get done straight away as the contactors prioritize their work and complete works as per urgent and to not as urgent.

We have also played parts in organizing the Community Meetings held every two months which were held in February, April, June and August.

I have applied for an Animal Welfare Funding Grant which was advertised in the NT News but unfortunately was unsuccessful with the funding but the Grant Fund Committee was pleased with my application and requested that AMRRIC the Organisation who won the Funding would work together in conjunction with Kalano to achieve the common aims within our Communities.

Our Housing Program can be a success if all parties played their part if all tenants would pay rent regularly as they should we would be able to provide a better Housing Program.

I look forward to working with you all in the next year.

You're truly

Adrianna Weetra



# KALANO FARM



This year Kalano Community Association has employed a new farmer – Mr Chris Cronin, who joins the full-time staff of 5 workers.

Since February we have managed to grow and sell 24 Tonnes of Tomatoes. This is despite poor seasonal weather that delayed our growth and production. We also had a lack of reliable labour work force and some aging infrastructure break downs adding to our challenges.

We were joined by CDP Job Seekers. 3 got casual work during the season replacing back-packers who were casually employed at crucial times when no other labour sources were available. Getting workers continue to be the biggest concern when we are in full season. We even use some of our council members to help.

We supplied our established customers at Katherine, Nhulunbuy and Darwin's chain of Woolworths Stores. We also extended sales to many local outlets in Katherine that included Eastside Mini Mart, 5 Star IGA, Happy Corner, BP and United servos, the new pop-up café and the Saturday market. Additionally we have established new customers in Darwin such as the Nightcliff 5 Star Supermarket and others. The demand for our tomatoes continues to grow and we have struggled to meet orders.

We successfully maintained our Woolworths Quality Accreditation in order to keep selling to Woollies. This is an annual process that is done by Woolworths Quality Auditors.

Markets have now been re-established for a full and productive season in 2017.



# COMMUNITY NIGHT PATROL

In the last few years Community Patrol has gone from strength to strength in our achievements. Patrol have for fully equipped vehicles fitted with radios, first aid kits, fire extinguisher, warning lights for the vehicles and spotlights. Patrollers are issued with uniforms at the beginning of their employment.

Since the Temporary Beat Locations (TBL) were introduced, the Community Night Patrol have undergone some operational changes required in our funding agreement. Some locals are moving to other towns and cities which reflections in our daily statistical reporting.

The number of clients being taken to the Sobering Up Shelter has also declined due the TBL's.

Community Patrol continues to engage and interact with our communities in and around Katherine, providing a safe and respectful service.

In 2015, All Patrol Members undertook intensive training to obtain their Certificate III in Community Night Patrol. This training has continued in 2016 for the new incoming employees.

Patrol are committed in keeping our people and communities safe and have participated in many functions run within our communities to ensure this is met.

The Community Night Patrol staff would like to take this opportunity to that our organisation and community members for their support.

We would like to thank the other service providers we work in conjunction with such as Wurli Wurlinjang Health, Mission Australia, Katherine Police, Katherine Town Council and many more that's support does not go unnoticed.



# **Audited Financial Statement 2015 –2016**



**KALANO COMMUNITY ASSOCIATION INCORPORATED**

**Council Members' Declaration  
For the year ended 30 June 2016**

In the opinion of the Council Members,

- (a) the attached financial statements and notes thereto as set out on pages 4 to 29, being general purpose financial statements under the reduced disclosure regime, are in accordance with the Associations Act NT, including compliance with Australian Accounting Standards - Reduced Disclosure Requirements, and give a true and fair view of the financial position of the Association as at 30 June 2016 and performance of the Association for the year ended on that date;
- (b) the accounts of the Association have been properly prepared and are in accordance with the books of account of the Association; and
- (c) as at the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

**Council Members**

The names of the council members throughout the financial year and up to the date of this report are:

Lisa Mumbin	Marcus Rogers	Joyce Blitner
Carol Dowling	Fiona Rogers	Marcus Rosas
Ian Woods	Melissa Rogers	Reggie Kelly
Gary Manbulloo	Sabrina Lewis	Rick Fletcher
Rosslyn Weetra	Noeleen Andrews	
Mundy Cleary		
Doreen Fordimail		

**Principal Activity**

The principal activities of the Association during the financial year were administering to the health, housing and employment requirements and the overall general well being of the members of the Kalano Community and their families.

**Significant Changes**

No significant changes in the state of affairs of the Association occurred during the financial year.

**Operating Results**

The surplus of the Association for the financial year ended 30 June 2016 amounted to \$77,128 (2015: \$385,301 deficit).

**After Balance Date Events**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operation of the Association, the results of those operations, or the state of affairs of the Association in future financial years.

This statement is made in accordance with a resolution of the Council Members and is signed for and on behalf of the Council Members by:

Council Member



Council Member



Dated: 30 September 2016



## **INDEPENDENT AUDITOR'S REPORT**

To the members of Kalano Community Association Inc

We have audited the accompanying financial report of Kalano Community Association Inc (the Association) in which comprises the Council Members' Declaration, the statement of profit or loss and other comprehensive income for the year ended 30 June 2016, the statement of financial position as at 30 June 2016, the statement of changes in equity, the statement of cash flows, and a summary of significant accounting policies, along with other explanatory notes.

### **The Responsibility of the Council Members for the Financial Report**

The Council Members of the Association are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and ensuring that the accounting policies used and described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Northern Territory of Australia Associations Act and are appropriate to meet the needs of the members. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagement and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies use and the reasonableness of accounting estimates made by the Association, as well as evaluating the overall presentation of the of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Association's financial reporting obligations under the Northern Territory of Australia Associations Act. We disclaim any assumption of responsibility for reliance on this report or the financial report to which it relates, to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Independence**

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.



**Auditor's Opinion**

In our opinion the financial report of the Kalano Community Association Inc presents a true and fair view in accordance with the accounting policies described in Note 1 to the financial statements, of the financial position of the Kalano Community Association Inc as at 30 June 2016 and the results of its operations and its cash flows for the year then ended.

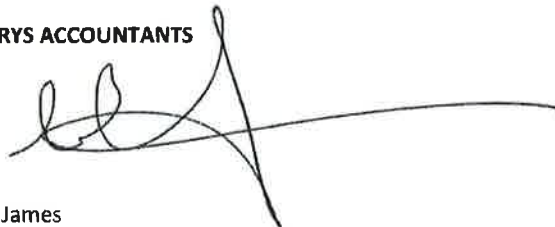
It is also our opinion that:

- (a) the prescribed accounting records and other records and registers required to be kept by the Association have been properly kept throughout the year;
- (b) the receipt, expenditure and investment of moneys and the acquisition and disposal of assets by the Association during the year have been in accordance with the prescribed requirements;
- (c) the financial statements have been properly drawn up in accordance with the prescribed requirements and are in agreement with accounts and records;
- (d) the financial statements present fairly the financial position of the Association as at 30 June 2016 and the results of its operations and its cash flows for the year then ended;
- (e) the Association has complied with the provisions under the Act in respect of the conduct of its financial affairs; and
- (f) the financial statements are in accordance with Australian Accounting Standards, other mandatory professional reporting requirements and applicable sections of the Act.

**Inherent Uncertainty**

Without qualification to the statement expressed above, attention is drawn to the following matter set out in Note 1 to the financial report for the year ended 30 June 2016.

The Association is dependent on operating grants from various government departments. The financial report of the Association has been prepared on a going concern basis on the expectation that such funding will continue. Without such funding there is significant uncertainty whether the Association will be able to continue as a going concern and therefore whether it will realise its assets and extinguish its liabilities in the normal course of business and at the amounts stated in the financial statements.

**LOWRYS ACCOUNTANTS**

Colin James  
**Registered Company Auditor**

30 September 2016  
Darwin



**KALANO COMMUNITY ASSOCIATION INCORPORATED**

**Statement of Profit or Loss & Other Comprehensive Income  
For the year ended 30 June 2016**

	Note	2016 \$	2015 \$
<b>Revenue</b>			
Administration Fees	3(a)	124,169	130,805
Contract Income		92,557	666,150
Grants Received	3(b)	5,995,757	5,129,119
Rent Received		949,804	952,137
Sales and Operating Income	3(c)	1,042,793	925,046
Other Income	3(d)	1,588,427	1,015,276
<b>Total Revenue And Other Income</b>		<u>9,793,507</u>	<u>8,818,533</u>
<b>Expenses</b>			
Administrative Expenses	4(a)	1,714,303	1,108,582
Bad Debts		2,500	-
Depreciation	4(b)	509,513	571,874
Doubtful Debts Expense		134,912	97,023
Employee Expenses	4(c)	4,779,247	4,888,064
Fringe Benefits Tax		3,486	-
Housing Expense		200,109	145,404
Motor Vehicle Expense		370,830	386,209
Repairs and Maintenance	4(d)	272,189	132,970
Utilities	4(e)	723,114	694,010
Other Expenses	4(f)	1,006,176	1,179,698
<b>Total Expenses</b>		<u>9,716,379</u>	<u>9,203,834</u>
<b>Surplus/(Deficit) for the year</b>		<b>77,128</b>	<b>(385,301)</b>
Other comprehensive income/(loss) for the year		-	-
<b>Total comprehensive Income/(loss) for the year</b>		<u><u>77,128</u></u>	<u><u>(385,301)</u></u>

The accompanying notes form part of these financial statements.



**KALANO COMMUNITY ASSOCIATION INCORPORATED**

**Statement of Financial Position  
As at 30 June 2016**

	Note	2016 \$	2015 \$
<b>Current Assets</b>			
Cash and Cash Equivalents	5	5,285,120	5,793,013
Inventory		40,421	87,636
Trade and Other Receivables	7	519,249	350,636
<b>Total Current Assets</b>		<u>5,844,790</u>	<u>6,231,285</u>
<b>Non-Current Assets</b>			
Property, Plant and Equipment	8	2,684,884	3,067,067
<b>Total Non-Current Assets</b>		<u>2,684,884</u>	<u>3,067,067</u>
<b>Total Assets</b>		<u>8,529,674</u>	<u>9,298,352</u>
<b>Current Liabilities</b>			
Trade & Other Payables	9	2,140,584	2,993,678
Provisions	10	363,879	294,994
<b>Total Current Liabilities</b>		<u>2,504,463</u>	<u>3,288,672</u>
<b>Non-Current Liabilities</b>			
Provisions	10	90,969	152,566
<b>Total Non-Current Liabilities</b>		<u>90,969</u>	<u>152,566</u>
<b>Total Liabilities</b>		<u>2,595,432</u>	<u>3,441,238</u>
<b>Net Assets</b>		<u>5,934,242</u>	<u>5,857,114</u>
<b>Members' Funds</b>			
Reserves	2	1,731,040	1,731,040
Retained Earnings		4,203,202	4,126,074
<b>Total Members' Funds</b>		<u>5,934,242</u>	<u>5,857,114</u>

The accompanying notes form part of these financial statements.



**KALANO COMMUNITY ASSOCIATION INCORPORATED**

**Statement of Changes in Equity  
For the year ended 30 June 2016**

	<b>Retained Earnings</b>	<b>General Reserve</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Balance at 1 July 2014</b>	<b>4,511,375</b>	<b>1,731,040</b>	<b>6,242,415</b>
Deficit for the year	(385,301)	-	(385,301)
Comprehensive income for the year	-	-	-
<b>Balance at 30 June 2015</b>	<b><u>4,126,074</u></b>	<b><u>1,731,040</u></b>	<b><u>5,857,114</u></b>
Surplus for the year	77,128	-	77,128
Comprehensive income for the year	-	-	-
<b>Balance at 30 June 2016</b>	<b><u>4,203,202</u></b>	<b><u>1,731,040</u></b>	<b><u>5,934,242</u></b>

The accompanying notes form part of these financial statements.



**KALANO COMMUNITY ASSOCIATION INCORPORATED**

**Statement of Cash Flows  
For the year ended 30 June 2016**

	Notes	2016 \$	2015 \$
<b>Cash Flows from Operating Activities</b>			
Receipts from funding bodies		5,171,825	5,695,684
Receipts from customers		3,558,064	3,915,201
Payments to suppliers and employees		(9,159,163)	(8,346,925)
Interest received		48,711	76,108
<b>Net cash (used in)/provided by operating activities</b>	<b>6</b>	<u><b>(380,563)</b></u>	<u><b>1,340,068</b></u>
<b>Cash Flow from Investing Activities</b>			
Acquisition of property, plant and equipment		(127,330)	(500,371)
<b>Net cash used in investing activities</b>		<u><b>(127,330)</b></u>	<u><b>(500,371)</b></u>
Net (decrease)/increase in cash & cash equivalents		(507,893)	839,697
Cash & cash equivalents at beginning of financial year		5,793,013	4,953,316
<b>Cash and cash equivalents at end of the financial year</b>	<b>5</b>	<u><b>5,285,120</b></u>	<u><b>5,793,013</b></u>

The accompanying notes form part of these financial statements.



# Kalano Community Association Inc.

## Service Information

Kalano Community Association is a Community controlled Aboriginal Organisation providing a range of services to the communities of Myalli Brumby, Binjari, Rockhole and Geyulkgan; as well as community members who reside in the Katherine Township. The offices are located on Kalano community which lies on the Northern side of the Katherine River. Our hours of operation are from 8 am to 4.30 pm Monday to Friday, every second week our office closes early Friday afternoon at 1.15 pm as part on an Enterprise Bargaining Agreement.

Essential Services – develops, manages and maintains an essential and municipal service program to the communities including rubbish removal and maintenance of grounds;

Kalano Housing – aims to maintain an effective and culturally appropriate rental housing program for Kalano members. The program also provides repairs and maintenance to housing and provides training for local Indigenous people.

Vennedale Rehab – Provides an effective, culturally appropriate residential alcohol treatment program including support and counseling services to clients and their families in a quiet bush setting on Fox road 38 km South of Katherine.

HACC Program – Providing assistance and meals to the older generations of our communities ensuring regular meals and domestic assistance such as laundry, medical appointments and other day to day activities required to maintain healthy living.

Community Patrol – Operating an effective, culturally appropriate Patrol in the Katherine region extending to Binjari and Rockhole communities. Set up to work in conjunction with the NT Police, Katherine Town Council, various Government Departments and other Indigenous Organisations. Kalano Community Patrol has grown in strength and reputation and is viewed as vital in addressing social behavior issues in the wider community.

RJCP— is designed to assist people in attaining skills and experience to prepare them for full time meaningful employment.



Venndale Transitional After Care – Provides an effective, culturally appropriate option for clients to access after care treatment completion in a residential facility for Alcohol & Other Drugs. VTAC is currently also accessed as a pre-care facility that deals with the current demand and waiting list for Venndale Rehabilitation Centre.

Kalano Farm – The Kalano farm is currently growing and harvesting Tomatoes on site. This includes the sorting, packaging and transporting to Woolworths distributors in the Northern Territory.

Sport & Recreation – Kalano still holds a Sport and Recreation office and is currently appealing to Government to further support this very under resourced service.

## CONTACT US

<b>MAIN OFFICE PHONE</b>	08 8972 2588
<b>MAIN OFFICE FAX</b>	08 8971 0105
<b>FINANCE/ HR</b>	08 8972 8235
<b>ESSENTIAL SERVICES</b>	08 8972 8221
<b>HOME AND COMMUNITY CARE</b>	08 8972 8222
<b>KALANO HOUSING</b>	08 8972 8220
<b>VENNDALE REHABILITATION</b>	08 8972 8600
<b>VTAC</b>	08 8972 3419
<b>KALANO FARM</b>	08 8972 8228
<b>CDP</b>	08 8972 9203
<b>COMMUNITY PATROL</b>	08 8972 8211